

**Decision Maker:** PUBLIC PROTECTION AND SAFETY PDS COMMITTEE

**Date:** 27<sup>th</sup> September 2017

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** WORK PROGRAMME

**Contact Officer:** Stephen Wood, Democratic Services Officer  
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**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** All

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1. Reason for report

- 1.1 Members are asked to review the Committee's Work Programme and to consider the contracts summary for the Public Protection and Safety Portfolio.
- 1.2 Members should note that the Work Programme is fluid and subject to change as required.
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2. RECOMMENDATIONS

2.1 That the Committee:

- (1) Notes the current Work Programme.
- (2) Comments on the Corporate Contract Register extract and commentary relating to the Public Protection and Safety Portfolio Contracts.
- (3) The Committee comments on any matters that it thinks should be incorporated into the Work Programme.
- (4) The Committee puts forward suggestions for Member visits.

### Corporate Policy

1. Policy Status: Existing Policy: Committees normally receive a report on the Work Programme and Contracts Register at each meeting.
  2. BBB Priority: Excellent Council Safer Bromley
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### Financial

1. Cost of proposal: No Cost
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £343,810
  5. Source of funding: 2017/2018 revenue budget
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### Staff

1. Number of staff (current and additional): 8 posts (6.87fte)
  2. If from existing staff resources, number of staff hours: Maintaining the Committee's Work Programme normally takes approximately an hour per meeting, but is fluid and may need to be modified as required.
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### Legal

1. Legal Requirement: None:
  2. Call-in: Not Applicable: This report does not involve an executive decision.
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### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is primarily for the benefit of Committee Members.
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### Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

#### Forward Programme

- 3.1 The table at **Appendix 1** sets out the Public Protection and Safety PDS Forward Work Programme. The Committee is invited to comment on the schedule and to propose any changes it considers appropriate. The Committee is also invited to make suggestions with regard to Member visits.
- 3.2 Other reports may come into the programme - schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

#### Contracts Register Summary

- 3.3 Council services are underpinned by contracts and, as a Commissioning Council, it's important that these are tendered in accordance with the newly revised (1 September 2016) Contract Procedure Rules.
- 3.4 A new Council-wide approach to contract reporting has been agreed which involves the entire Corporate Contract Register being reported to Contracts Sub-Committee (latest meeting: 2 November 2016). Relevant extracts are then reported to each subsequent PDS meeting to ensure a consistent approach to contract reporting during each committee cycle.
- 3.5 The Public Protection & Safety Portfolio's contracts follow as a separate document and report (total contract value of more than £50k). Report ES 17077.
- 3.6 The Contract Monitoring Summaries pioneered by E&CS and the Corporate Contract Register have been merged to form a Corporate Contract Database. This Contract Database will be at the heart of the Council's future Commissioning and Procurement activity and will generate alerts and reports, as required, to ensure timely procurement and consistent Member reporting.

### 4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is responsible for setting its own work programme.

Background Documents: (Access via Contact Officer)	Previous Work Programme Reports and Minutes of the previous meeting.
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**PP&S PDS COMMITTEE - FORWARD WORK PROGRAMME**

<b>PUBLIC PROTECTION AND SAFETY PDS—27<sup>th</sup> September 2017</b>
Matters Arising
Chairman's Update
Police Update
Portfolio Holder Update
Presentation from a representative of the Borough Gangs' Team--Acting DCI Charles Clare
Presentation from Sarah Armstrong (Say No 2 Knives) on Knife Crime and Stop and Search.
Discussion around the London Assembly Police and Crime Commission Report
Food Safety Service Plan—2017-2018
Capital Programme Monitoring Report-1 <sup>st</sup> Quarter—2017-2018
Trading Standards Service Plan
Dogs and Pest Control Contracts
Expenditure on Consultants
Work Programme, Contracts Register, and Risk Register
<b>PUBLIC PROTECTION AND SAFETY PDS—21st November 2017</b>
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Portfolio Holder Update
Guidance for Noise Control on Construction Sites Controlled Under the Control of Pollution Act
MOPAC Update-including Community Impact Days.
Counter Terrorism/Prevent Update
Presentation from Probation Services
Report on CCTV Procurement Strategy
Report on Domestic Violence and VAWG Services
Report on Gate Review for Mortuary Service
Work Programme, Contracts Register and Risk Register
<b>PUBLIC PROTECTION AND SAFETY PDS—16<sup>th</sup> January 2018</b>
Matters Arising
Chairman's Update
Police Update
Portfolio Holder Update
Work Programme and Contracts Register
Draft Budget Report
Update report on Emergency Planning and Business Continuity Service
Report on Crime and Disorder in the night time economy
Presentation on Town Centre Policing and Public Safety, including the Night Time Economy.
Presentation from London Fire Brigade—including Impact Factor and Tower Blocks
Enforcement Activity Update

<b>PUBLIC PROTECTION AND SAFETY PDS—6<sup>th</sup> March 2018</b>
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Portfolio Holder Update
Update Report on Drug and Alcohol Abuse
LAS Presentation
Presentation from Bromley Youth Council
Presentation from Impact Factor
Environmental Protection Update
SLaM Update
Work Programme, Contracts Register and Risk Register
<b>POSSIBLE FUTURE PRESENTATIONS and AGENDA ITEMS</b>
Presentation on the RSA's New Futures Network
Ministry of Justice's New Employment Programme
Prison Reform
<b>POSSIBLE FUTURE VISITS</b>
Victim Support-Waiting for confirmation from Joanna Davidson